

2005 Sunrise Compliance Checklist

2005 COMPLIANCE DEFINITION

- Systems and applications are able to scan and process EAN-8 and EAN-13 symbols in addition to the 12-digit U.P.C. at point-of-sale.
- Product identification numbers scanned from EAN-8, U.P.C., and EAN-13 symbols are processed and stored in their entirety. The practice of parsing or changing the GTINs is discontinued**.
- Accept from suppliers and do not erroneously assign in internal applications U.P.C. numbers using lead digits of 1, 8, and 9.

****Exceptions:** Variable measure product identification using UCC Prefix number 2, internal identification using UCC Prefix number 4, and Coupon Processing using UCC Company Prefix number 5.

INFORM

I have informed everyone about potential 2005 Sunrise issues:

- Employees
- IS Department
- EDI/eCommerce Departments
- Operations Departments
- Category Managers/Merchandise Buyers
- Suppliers

ASSESS

I have inventoried all hardware and software applications in my company related to product and service identification, i.e., use 12 digit GTINs from U.P.C.s. I have inventoried and checked all:

- Point-of-Sale (POS) software and hardware
- Inventory devices and systems
- Distribution and Receiving systems
- Ordering Systems
- Order Fulfillment Systems
- Accounts Receivable Systems
- Accounts Payable Systems
- Product Catalogs
- Other Systems

CONTACT

I have contacted the providers of all the hardware and software that my company uses and have asked if the product is 2005 Sunrise Compliant. If the product is not 2005 Sunrise Compliant, I have requested that the provider make it 2005 Sunrise Compliant prior to January 1, 2005.

- ❑ Point-of-Sale software and hardware
- ❑ Scanning Equipment
- ❑ Direct Store Delivery System Providers
- ❑ ERP Solution Providers
- ❑ Warehouse Management System Providers
- ❑ Other Solution Providers

UPGRADE/REPAIR

I have set priorities for making all non-compliant hardware and software 2005 Sunrise compliant. I have identified the software and hardware that is critical to my operation and designated that these items will be addressed first. I have either:

- ❑ Upgraded or replaced to be 2005 Sunrise Compliant
- ❑ Repaired or corrected to be 2005 Sunrise Compliant

TESTING

I have included enough time for hardware and software testing to prove that my systems are 2005 Sunrise Compliant. My systems will:

- ❑ Accommodate 8-digit (EAN/UCC-8), 12-digit (UCC-12), and 13-digit (EAN/UCC-13) GTINs
- ❑ Be fully tested and operational six months prior to the January 1, 2005 deadline

GTIN Compliance Checklist

GTIN COMPLIANCE DEFINITION

- 2005 Sunrise Compliance plus the ability to process and store 14-digit GTINs. Therefore, a GTIN Compliant company will be able to process, store, and communicate with trading partners using all GTINs, whether 8, 12, 13, or 14 digits. The UCC recommends that GTINs are stored as 14-digit numbers by right justifying and zero-filling left, as appropriate.
- GTIN Compliance does not assume the ability to scan RSS symbols.

INFORM

I have informed everyone about potential GTIN Compliance issues:

- Employees
- IS Department
- EDI/eCommerce Departments
- Operations Departments
- Category Managers/Merchandise Buyers
- Suppliers

ASSESS

I have inventoried all hardware and software applications in my company related to product and service identification, i.e., use GTINs. I have inventoried and checked all:

- Point-of-Sale (POS) software and hardware
- Inventory devices and systems
- Distribution and Receiving systems
- Ordering Systems
- Order Fulfillment Systems
- Accounts Receivable Systems
- Accounts Payable Systems
- Product Catalogs
- Other Systems

CONTACT

I have contacted the providers of all the hardware and software that my company uses and have asked if the product is GTIN Compliant. If the product is not GTIN Compliant, I have requested that the provider make it GTIN Compliant.

- Point-of-Sale software and hardware
- Scanning Equipment
- Direct Store Delivery System Providers
- ERP Solution Providers
- Warehouse Management System Providers

- ❑ Other Solution Providers

UPGRADE/REPAIR

I have set priorities for making all non-compliant hardware and software GTIN Compliant. I have identified the software and hardware that is critical to my operation and designated that these items will be addressed first. I have either:

- ❑ Upgraded or replaced to be GTIN Compliant
- ❑ Repaired or corrected to be GTIN Compliant

TESTING

I have included enough time for hardware and software testing to prove that my systems are GTIN Compliant. My systems will:

- ❑ Process, store, and communicate with trading partners using all GTINs, whether 8, 12, 13, or 14 digits
- ❑ Be fully tested and operational

RSS Compliance Checklist

RSS COMPLIANCE

- GTIN Compliance plus the ability to scan RSS symbols at Point-of-Sale and other scanning locations.

CHECKLIST

- Use GTIN Compliance Checklist.